



## POSTER GALLERY

Are you someone who appreciates and/or collects limited edition memorabilia? Are you excited to engage patrons in bidding wars for once in a lifetime experiences? If so, consider joining our Poster Gallery team in displaying and selling autographed and non-autographed festival commemorative posters and artist memorabilia that support the Ottawa Bluesfest Charities, Blues in the Schools and Be in the Band! This team also conducts Silent Auctions for our Best Seats in the House fundraising initiative—a chance for our patrons to sit stage-side during an artist’s performance!

<p><b>Duties:</b></p> <ul style="list-style-type: none"> <li>• assist with the sale of posters</li> <li>• monitor, organize &amp; replenish inventory on site and on display</li> <li>• track daily sales &amp; update catalogue inventory</li> <li>• daily set-up and tear-down of area</li> <li>• promote silent auctions for select artist memorabilia</li> <li>• promote bidding for Best Seats in the House</li> </ul>	<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• must be 18 years of age or over</li> <li>• Accessibility Standards Customer Service Training</li> <li>• this position requires individuals to be energetic</li> <li>• previous customer service and/or sales experience</li> <li>• interest in collectibles and memorabilia</li> <li>• interest in the fundraising initiatives for our festival’s charities</li> <li>• willing to work in all types of weather</li> <li>• some lifting may be required</li> </ul>
<p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>• able to accurately process financial transactions</li> <li>• effective communication skills</li> <li>• able to multi-task efficiently</li> <li>• exceptional attention to detail</li> <li>• good organizational skills</li> <li>• excellent interpersonal skills</li> </ul>	<p><b>Assets:</b></p> <ul style="list-style-type: none"> <li>• previous experience as an Ottawa Bluesfest volunteer</li> <li>• bilingualism</li> </ul>

 This is a wheelchair-accessible position.

 This is a privately-recruited team.