

OTTAWA BLUESFEST 2024 EMERGENCY INFORMATION

Central Command (CC) will be staffed during all operating hours to facilitate communications, as directed, to respond to any incidents or disruptions. Prior to or post operating hours CC will not be staffed and in an emergency situation call 9-1-1 immediately. **CC PHONE NUMBER: 613-720-7516**

Coding used in emergency response:

LEVEL Black = Extreme incident/event

LEVEL Gray = Major incident/event

LEVEL Orange = Moderate incident/event

LEVEL Yellow = Minor incident/event

LEVEL Green = All Clear / Resume

MISSING CHILD / LOST PERSON / FOUND CHILD

Individuals reporting lost persons shall be escorted to the information booth, where security will assist in recalling details (obtain the name, age, description, place last seen, and potential destinations). Radio Central Command using the code "Family Matter" to alert security of the situation and provide a description of the lost person. If a child or person has been found, escort them to the information booth, where security will assist in reuniting them with their family.

FULL EVACUATION

Patrons will be directed into the museum until it reaches capacity using all areas available including the lobby, LeBreton Gallery and parking garage.

FULL EVACUATION - AFTER HOURS

Should an emergency occur while the Bluesfest is not in operation or when the site is not open to the public, gates to the site will be opened to personnel evacuating via the Canadian War Museum. Workers will relocate to the Museum to await further instruction.

If an emergency occurs before patrons are allowed on site, the site will remain closed to patrons until the Site Manager, in consultation with the Executive/Artistic Director and the Emergency Control Group (ECG), is confident that the grounds and structures are safe and free of abnormal hazards that could adversely affect the health of patrons and staff.

PERSONS WITH DISABILITIES

In the event of an emergency evacuation, or situation that is deemed dangerous, it is imperative to aid those with disabilities or in wheelchairs as efficiently as possible. Try to get to shelter or go to the pick up location for Para Transpo at Vimy Rd and Booth Street.