



CityFolk

SITE SERVICES

Site Services is responsible for managing pre-festival inventory and purchasing, daily on-site dispatch, delivery, pick-up, providing labour for site set-up, and post-festival inventory and storage.

<p>Duties:</p> <ul style="list-style-type: none">● Work with festival staff to maintain a ready, easily-accessible store of necessary supplies and materials● Ensure required items are delivered to areas in a timely and efficient fashion● Support the pickup, delivery, and return of construction materials and site infrastructure● Support the set-up and teardown of the site infrastructure● Maintain a running tally of quantity and destination of deliveries as well as what is returned	<p>Requirements:</p> <ul style="list-style-type: none">● Must be 18 years of age or over● Accessibility Standards Customer Service Training● Heavy lifting will be required● Must provide and wear closed-toed shoes in order to meet safety guidelines● Willing to work in all types of weather● Comfortable working in an environment where there is physical activity as well as slow periods between peak times
<p>Skills:</p> <ul style="list-style-type: none">● Effective communication skills● Strong customer service skills● Able to multitask efficiently● Excellent interpersonal skills	<p>Assets:</p> <ul style="list-style-type: none">● Forklift certification is an asset, but not mandatory● Willing and comfortable driving a golf cart● Bilingualism● Trade skills (e.g. carpentry, electrical, plumbing, etc.) and/or truck driving experience an asset, but not mandatory