

## BACKSTAGE ACCREDITATION

Do you love working behind the scenes?

If so, consider working with the Backstage Accreditation Team where you'll get to be a part of the backstage excitement.

**\*This is a privately-recruited area that provides great motivation to volunteers to practice and strengthen their management skills because leadership positions in this area are staffed from within.**

<p><b>Key Objective/Duties:</b></p> <ul style="list-style-type: none"> <li>to verify and ensure access to BLUESFEST backstage areas is limited to those who are authorized.</li> </ul>	<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>Minimum age: 18 years or over.</li> <li>Willingness to work in all weather conditions.</li> <li>Ability to stand for long periods of time.</li> <li>Complete Accessibility Standards Customer Service Training.</li> </ul>
<p><b>RESPONSIBILITIES:</b></p> <ul style="list-style-type: none"> <li>Verify accreditation at BLUESFEST backstage access points.</li> <li>Greet people approaching the access points.</li> <li>Demonstrate polite and professional conduct in interactions with members of the public, artists, and other volunteers while on volunteer shift and on Bluesfest site.</li> <li>Escalate any issues or concerns of safety and security to Backstage Accreditation Team stage / team Supervisor.</li> <li>Assist Backstage Accreditation Team Supervisors with accreditation area tasks: e.g., replenishment of supplies.</li> </ul> <p><b>** Contribute to a positive TEAM and BLUESFEST experience.</b></p>	<p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>Exceptional attentiveness to detail.</li> <li>Strong / effective communication skills.</li> <li>Strong customer service skills.</li> <li>Ability to multitask and to be flexible, energetic &amp; patient.</li> <li>Ability to work independently without supervision</li> <li>Work efficiently as an INDIVIDUAL and collaborate well as part of a TEAM approach in working with other ACCRED Team volunteers, supervisors and Area Leaders.</li> <li>Exercise good judgement in troubleshooting issues and when escalation of issues may be needed to stage/team Supervisor.</li> </ul> <p><b>** Have positive character and energy!</b></p>
	<p><b>Assets:</b></p> <ul style="list-style-type: none"> <li>bilingualism</li> </ul>



Ottawa Bluesfest offers Smart Serve reimbursement on a first-come, first-served basis. Complete the reimbursement form and once you have been approved, complete your certification and submit your Smart Serve certificate and proof of payment to [volunteers@ottawabluesfest.ca](mailto:volunteers@ottawabluesfest.ca)



**This is a privately recruited team.**



Room to grow - Supervisor positions are available on this team.